

PRIVACY POLICY FOR THE SKLEP.AUTO-FRANCE.COM.PL

ONLINE STORE

1. General informations

This Privacy Policy is an integral part of the Online Store Regulations: sklep.auto-france.com.pl. The Privacy Policy defines the rules of processing and protection of personal data.

2. Data controller

The Data controller is AUTO-FRANCE Marian Krocak with registered office in Poland, Wrocław, ul. Wolska 1/3, contact address: ul. Wiśniowa 8, 55-330 Lutynia, telephone number: (+48) 71 317 77 79 do 81, who is both a provider of online store services and a seller.

3. The purposes and the legal base of data processing

We process your personal data that we obtained from You during the creation of an account and during cooperation, as it is necessary for:

- a. conclusion and performance of the contract (enabling You to fully use our online store, collecting and processing your order, shipping goods and handling complaints)
- b. the purposes of carrying out the legal obligations and exercising specific rights of the data controller or of the data subject (including, among others, tax and accounting obligations such as invoicing)
- c. for the purposes connect with our legitimate legal interests i.e.:
 - i. conducting marketing activities, including conducting direct marketing
 - ii. defining the interests of people using our online store by monitoring the searched keywords in order to adapt our store's offer to your needs
 - iii. defending and pursuing claims (including conducting debt collection and court proceedings).

With your consent, we will process your personal data to save your data in cookies. Consent may be canceled by You at any time. Withdrawal of consent does not affect the processing operations performed by us on the basis of consent prior to its withdrawal.

4. Personal details we require

For the conclusion and performance of the contract we require You to provide the following personal data: e-mail address, contact telephone number, company information (including company name, address, delivery address if different from the address, VAT number). If You do not provide this data it will be impossible for us to conclude a contract with you.

5. Your data processing rights

In connection with the processing of your personal data by us you have following rights:

- a. **right to rectification:** you have the right to require the rectification of inaccurate or incomplete personal data concerning you

- b. **right to be forgotten:** you have the right to require the erasure of personal data concerning you, where one of the following grounds applied:
 - i. the personal data are no longer necessary in relation to the purposes for which they were collected
 - ii. you withdraw consent on which the processing is based
 - iii. you object to the processing of your personal data
 - iv. the personal data will be unlawfully processed by us,
 - v. the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the data controller is subject or data were collected in connection with the provision of electronic services to the child
- c. **right to restriction of processing:** you have the right to require the restriction of data processing where one of the following applies:
 - i. the accuracy of the personal data is contested by you - for a period enabling us to verify the accuracy of the personal data
 - ii. the processing is unlawful but you opposes the erasure of the personal data and you requests the restriction of their use instead
 - iii. the data controller no longer needs the personal data for the purposes of the processing, but they are required by you for the establishment, exercise or defence of legal claims
 - iv. you object to processing - pending the verification whether the legitimate grounds of the data controller override those of the data subject
- d. **right of access to the information we hold about you** (You can receive information about the data processed by us and a copy of the data)
- e. **right to data portability:** you have right to transferring data to another administrator or to you in the following cases:
 - i. data processing is based on your consent or on a contract concluded between us
 - ii. the processing is carried out by automated means.

6. Right to object

In addition to the rights listed in point 5 You have the right to object, at any time to processing of personal data concerning You in the following cases:

- a. on grounds relating to your particular situation when the processing of personal data takes place on the basis of the legitimate interests pursued by the Data controller or for statistical purpose
- b. where personal data are processed for direct marketing purposes, including profiling.

To exercise of the rights referred to in paragraph 5 and 6 You should contact us (to submit an application) via email: info@auto-france.com.pl or by phone: +48 71 317 77 79 do 81.

7. Right to lodge a complaint with a supervisory authority

If You find that the processing of your personal data violates the law, You have the right to lodge a complaint with a supervisory authority referred to in Article 4 paragraph 21 Regulation (EU) 2016/679 of the European Parliament and of the Council (of 27 April 2016) on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.

8. Categories of recipients of the personal data

We disclose your personal data with:

- a. entities operating our ICT system or providing us with IT tools,
- b. entities providing us software,
- c. entities servicing payments in our online store,
- d. entities providing auditing, legal, tax, financial and accounting services to us,
- e. forwarders
- f. public authorities at their reasonable request.

9. Period for which the personal data will be stored

Personal data collected by us:

- a. in order to conclude and perform the contract - we keep it for the duration of the contract and settlements after its completion (including the time of possible pursuit of claims or defense of rights),
- b. in order to fulfill our legal obligations - we keep for the time required by law,
- c. in order to fulfill our legitimate interests - for the duration of the legitimate interest (including marketing activities - for the duration of the contract or until you object to the processing of data for this purpose).

10. Data transmission outside the European Economic Area

We do not transfer your data outside of the European Economic Area.

11. Automatic processing of personal data

Your data will be not processed by automated means (including profiling).

12. Cookies

When You visit our website and use the online store, cookies are stored on your end device (computer, smartphone, tablet, etc.). The website www.auto-france.com.pl uses 2 types of cookies: session and permanent. Session files (temporary files) are stored in your device until You log out of our site or close your browser. Persistent files are stored in the device for the time specified in the parameters of these files or until they are deleted.

Cookie files that we use:

- a. basic (necessary) - these files allow the proper operation of the online store, logging in to the Store, navigating the store, shopping. Saving them is necessary to use the online store,
- b. functional - files that allow you to remember your settings and preferences,

- c. statistical - they enable us to collect statistical information on the manner of using the store;
- d. files that ensure the security of transactions made in our online store.

If You do not agree to the saving of cookies on your end device, You must change the settings of the web browser that You use when browsing our website and its subpages. In the web browser settings You can disable cookies or restrict them to selected types. Detailed information on cookie files management is available in the web browser settings. However restrictions on the use of cookies may make using our online store difficult or impossible.

13. Safety rules

You should remember:

- a. to set login and password to access the account in a way that makes it impossible to guess them by third parties (recommended string of at least 8 characters and numbers, uppercase and lowercase letters and a special character),
- b. logout from the site sklep.auto-france.com.pl each time after the session,
- c. keeping the login and password secret,
- d. use of anti-virus programs, including regular scanning of disks in search of viruses,
- e. using the website and online store only through trusted computers on which only proven software has been installed.

14. Rules for deleting an account in the online store

At any time, You can request removal of your account in the online store by sending an e-mail to info@auto-france.com.pl. The account will be deleted as soon as the request is received, but not sooner than after the orders assigned to it have been fulfilled. It is not possible to recreate such an account. In such situation, making another purchase in the online store requires re-entering the personal data necessary to complete the order.

15. Final provisions

This privacy policy applies from May 25, 2018.

Due to the continuous development and advancement of technology, the principles set out in this document may change. You will be informed about changing these rules not later than 7 days prior to their introduction, by posting a new content of this document on the website www.auto-france.com.pl.